

## 8TH EDITION "CONECTA FICTION & ENTERTAINMENT"

From June 18th to 21th, 2024 - TOLEDO

### CONDITIONS OF PARTICIPATION VOLUNTEERS

#### 1.- INTRODUCTION AND PURPOSE:

**1.1** The present Conditions of Participation and Privacy (hereinafter "the Conditions of Participation") regulate the application to participate as a volunteer in the 8th Edition of the event "Conecta FICTION & ENTERTAINMENT". An international meeting of exchange between producers, authors and other participants around television fiction to be held in Toledo (Castilla la Mancha) from June 18th to 21th, 2024 (the "Event").

Complete information about the Event is available on the website [www.eventconecta.com](http://www.eventconecta.com) (the "Website").

If selected, these Conditions of Participation govern the selected Volunteer's participation in the Event.

**1.2** The person responsible for the contractual offer is INSIDE CONTENT, S.L. (the "Organizer"), a company incorporated under Spanish law, with registered office at Clara del Rey, nº 4, 5º D, 28002 Madrid and C.I.F. B- 87731972, registered in the Commercial Register of Madrid in volume 35592, folio 110, section 8, page number M-639687, and with e-mail address: [accreditation@insidecontent.tv](mailto:accreditation@insidecontent.tv).

**1.3** The applicant to participate as a volunteer in the Event is the person who, meeting the following requirements, duly registers by completing the corresponding form. The applicant to participate as a volunteer in the Event is hereinafter referred to as the "Applicant").

Requirements to be accredited at the Event as an Applicant:

- Be eighteen (18) years of age or older.
- Have an intermediate level of English (B2).
- Have full capacity to enter into binding contracts.
- Be studying studies related to the audiovisual sector, events, protocol and/or tourism.

**1.4** When completing the volunteer registration form, the Applicant may select one of the following areas or activity to collaborate in the Event, whose functions and tasks, and if applicable additional capabilities, are described below each one:

- PROGRAM DEPARTMENT:

- a) Event Director Support
- b) Support to the Event Presenter
- c) Support to the Project Manager
- d) Support to the Program Manager
- e) Support in extra events, in different locations.
- f) Delivery and control of simultaneous translation cases.

- PRODUCTION and REALIZATION DEPARTMENT:

- a) Support to the Production Department (various needs: furniture, catering...).
- b) Support to Going European & Think Tank Managers.
- c) Support at the Information Point
- d) Support at the Business Point
- e) Support to the technical team (image and sound) in the realization of different rooms.
- f) Support in different events

- ACCREDITATION & ROAMING / SHUTTLE DEPARTMENT:

- a) Support at the accreditation desk and attendees' entrance.
- b) Support in the delivery of gifts
- c) Shuttle and travel support

- COMMUNICATION / PRESS & MARKETING DEPARTMENT:

- a) Support to the communication and press department
- b) Protocol support
- c) Support to the web manager
- d) Support in stand supervision
- e) Support in door and room control
- f) Support in sponsored events, in different locations.

The Organizer, when selecting Volunteers, will make its best efforts to take into account the selection of positions made by the Applicants.

The collaboration in the Event will be on a full-time basis, and may cover only half a day depending on the tasks assigned to them. This information will be specified to the Volunteer, in writing, when their Department and function is determined.

**1.5** The Organizer shall select from among the Applicants those who meet the minimum selection criteria and who, due to their training and experience, are best suited to the positions and needs to be covered at the Event. The Organizer will contact the selected Applicants and will hold an interview with them, either in person or video call. After the round of interviews, the Organizer will select the volunteers to participate in the Event (the Volunteer(s)), who will sign the corresponding participation agreement with the Organizer. In any case, participation as a Volunteer in the Event is subject to the following Conditions of Participation.

**1.6** Acceptance of these Conditions of Participation is a necessary condition for applying to participate as a Volunteer in the Event and, if selected, to participate as a Volunteer. In any case, participation as a Volunteer in the Event automatically implies the assumption of these Conditions of Participation.

## **2.- CHARACTERISTICS:**

**2.1** Depending on the different schedules of the positions to be filled at the Event, the content and location of the volunteer activities, and the work shifts, the number of days those volunteers will be required to collaborate may be variable. In any case, once accepted to be part of the team of Volunteers of the Event, the Volunteer agrees to participate and assist during the entire Event or while the function for which he/she has been selected is being developed and ~~thereby~~ corresponding to the assigned position.

**2.2** Participation as a Volunteer in the Event, gives the Volunteer access to the following general activities programmed in the Event, as long as they are carried out outside the hours in which the Volunteer must provide support to the organization of the Event):

- Attendance to all activities for the public (free of charge).
- Access to Panels, Keynotes, Masterclasses and Pitching Sessions.
- Attendance to panels given by renowned professionals, open exclusively to groups of students, during which these professionals will present their company, present their professional experience and answer questions from the audience.

**2.3** The Volunteer will not have access to the following resources or participate in the following activities.

- The Volunteer will not have access to a private profile in the online participant database to arrange meetings, organize agenda, etc.
- The Volunteer will not have access to the Networking area, reserved for professionals.
- The Volunteer will not have access to workshops with limited seating.
- Volunteers will not have access to the opening gala, sponsored lunches or dinners, parties and cocktail receptions, or special screenings.
- Volunteers will not have access to other complementary activities for which specific accreditation is required.
- All of these restrictions shall be effective, with the exception of the functions assigned to him/her in each of the Departments in which he/she renders services.

**2.4** The Volunteer must wear the uniform provided (Event T-shirt) and comply with the selected schedule.

### **3.- APPLICATION CONDITIONS:**

**3.1** The application to participate as a Volunteer in the Event may be made online until May 12, 2024, or until the number of vacancies available in the edition is completed, being at the sole discretion of the Organizer the acceptance of applications after that date.

**3.2** The application process through a link on the website is done by following the steps below:

- Completion of the Volunteer Participation Form.
- Once the Volunteer Participation Form has been completed, the Applicant must accept these Conditions of Participation in order to continue the process.
- Once the application has been accepted, the Applicant will receive an e-mail confirming his/her application.
- In the event that the Applicant is shortlisted, the Organizer will contact the Applicant to arrange a face-to-face or online interview.
- The Organizer will inform the Applicants, finally selected to participate as Volunteers, of their selection, as well as the area and schedule assigned, before May 31, 2024.
- The participation of the Applicant as a Volunteer in the Event shall require the subscription by the Applicant of the corresponding participation agreement.

**3.3** At the written request of the Volunteer, the Organizer shall send the Volunteer, at the e-mail address provided by the Volunteer in the Volunteer Application Form, a copy of the Volunteer's participation agreement to the Volunteer's e-mail address.

**3.4** At the written request of the Volunteer, the Organizer will send to the Volunteer, to the e-mail address provided by the Volunteer in the Participation Form, the electronic document accrediting the execution of these Conditions of Participation.

### **4.- EXPENSES:**

**4.1.** Volunteering during the Event is an unpaid commitment.

**4.2.** Transportation and accommodation to attend the Event, are at the expense of the Volunteer.

**4.3.** The midday meal will be paid by the Organizer.

### **5.- POLICY OF CHANGES, CANCELLATION OF PARTICIPATION AND CANCELLATION OF THE EVENT:**

**5.1** Notwithstanding, the selection of the Volunteer to participate in the Event in an area or for a specific activity or schedule, the Organizer, due to circumstances or unforeseen events in the development of the Event, may assign the Volunteer to other areas or different activities, within the assigned schedule, or at other times, in this case subject to the availability of the Volunteer.

**5.2** The organizer reserves the right to refuse entry or expel, temporarily or permanently, any Volunteer whose conduct or behavior affects the peace and security of the Event, other Volunteers, other participants in the Event, workers or the Event Organizer, or the integrity of the venue or facilities of the Event, without any right to compensation or indemnification to the Volunteer.

**5.3** In the case of cancellation of the Event, the Organizer shall notify the Volunteer as soon as possible.

## **6.- CONSULTATIONS:**

The Applicant and, if applicable, the Volunteer, may make any inquiry in relation to his/her application for participation or effective participation in the Event, by sending an email to the address given in section 1.2.

## **7.- PROTECTION OF PERSONAL DATA:**

**7.1** The data provided by the Applicant through the Application Form for participation as a Volunteer (those marked with an asterisk being obligatory in order to make the application), as well as those obtained on the occasion of other activities carried out in or in relation to the Event, shall be processed under the responsibility of INSIDE CONTENT, S.L.

**7.2** The purpose of the collection and processing of data is to manage the applications, attendance and participation of the Volunteer in the Event, as well as to send the Volunteer information, promotions and advertising and other commercial or non-commercial communications relating to the Event and newsletters, update the records of the Organizer, display and manage content and communications with the Volunteer, respond to communications made by the Volunteer and comply with any legal requirements and shall be processed by INSIDE CONTENT, S.L. to the extent necessary to meet these needs. The Volunteer authorizes INSIDE CONTENT, S.L. to keep his/her data and process them for the purposes described above for the following editions of Conecta FICTION & ENTERTAINMENT.

**7.3** The Volunteer guarantees that the data provided are correct, undertaking to inform the Organizer of any changes that may occur in them. In the event that the Volunteer provides incomplete or inaccurate data, the Organizer does not guarantee participation in the Event, the Volunteer being solely responsible for the consequences arising from the inaccuracy of the data provided.

**7.4** The Organizer guarantees the confidentiality of the personal data provided by the Volunteer, in accordance with the provisions of the regulations on Personal Data Protection and on Information Society Services and Electronic Commerce, except as provided below.

**7.5** The Organizer informs the Volunteer that his/her identification and contact data provided for the application for participation in the Event, may be communicated to the collaborating entities in the Event and to those supplier companies that manage access and/or provide services within the framework of the Event related to the attendance and participation of the Volunteers in the Event, solely for the purpose of facilitating such management and provision of services.

**7.6** The Volunteer may contact the Organizer in order to exercise free of charge their rights of access, rectification, deletion and, where appropriate, opposition, portability and limitation of processing. To do so, they must send to the Organizer, by registered mail, to the address López de Hoyos, 64, 1º E fl., Madrid 28002, Spain, or to the e-mail address voluntarios@insidecontent.tv a written request specifying the right they wish to exercise, accompanied by a copy of an official document that identifies them. In any case, INSIDE CONTENT, S.L. may keep a copy with the data duly blocked, as long as liabilities may arise from the execution of this contract.

**7.7** The Volunteer shall have the right to file a claim before the Spanish Data Protection Agency (AEPD) in the event that he/she understands that any of his/her rights related to data protection have been violated.

## **8.- COVERAGE AND LIABILITY:**

**8.1** The Volunteer shall be covered by the Organizer's liability insurance.

**8.2** The Organizer declines any liability for any damage caused by third parties and that are not attributable to the Organizer.

**8.3** The Organizer shall not be liable in case of interruptions of the Services, delays, errors, malfunctioning of the same and, in general, other inconveniences that have their origin in causes beyond the control of the Organizer, and/or due to a willful or negligent action of the Volunteer and/or due to force majeure or fortuitous event.

## **9.- VALIDITY OF THE CONTRACT:**

**9.1** If any of the clauses of these Conditions of Participation should prove to be invalid, void or unenforceable for any reason, such condition shall be excluded and shall not affect the validity or enforceability of the remaining conditions.

**9.2** The Organizer reserves the right to make changes to these Conditions of Participation. The changes shall apply to applications after the publication of the same on the Website.

**9.3** The Organizer reserves the right to decide on all matters not regulated in the present Conditions of Participation and to add to the present Conditions of Participation the appropriate clauses to regulate such matters, which shall be immediately applicable as soon as they are published on the Conecta FICTION & ENTERTAINMENT Website. The Organizer will notify these new conditions to the Volunteers when deemed necessary in view of the impact of the same on their participation in the Event.

## **10.- APPLICABLE LAW AND JURISDICTION:**

The relations established between the Volunteer and INSIDE CONTENT SL shall be governed by Spanish law. The Volunteer and the Organizer, expressly waiving any other jurisdiction to which they may be entitled, shall submit any disputes and/or litigation to the Courts and Tribunals of Madrid, Spain.